

Lawrence County Developmental Disabilities
Board Meeting Minutes
June 13, 2023 6:00 PM

1. Call to Order - Meeting was called to order by Ms. Jones, President.

2. Roll call

Ms. Carte Excused Absence

Mr. Gore Present

Mr. Huff Present

Ms. Jones Present

Mrs. Marks Present

Mr. Smith Present

Mr. Thompson Present

Ms. Monroe Superintendent

Mrs. Brand Business Manager/HR

Mrs. Garnes SSA Director

Mrs. Bloebaum EI Manager

3. Adoption of Agenda

Agenda was adopted without changes.

4. Public Comments

There were no public comments.

5. Approval of Minutes

Board Meeting Minutes of May 9, 2023

Motion was made by Mrs. Marks to approve the May meeting minutes. Seconded by Mr. Gore. Roll call.

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes

6. Committee Reports

Finance Committee

The finance committee chair person, Steve Thompson, gave an update regarding the committee's meeting prior to the Board meeting.

The finance committee made a recommendation to approve the salary schedules as presented.

Motion was made by Ms. Jones to approve staff salary schedules for FY 2024 for non-bargaining staff as presented. Seconded by Mr. Gore. Roll call.

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes

The committee made a recommendation to approve a 2.5% increase, effective 7/1/2023, to the base salaries of all non-bargaining unit, classified and management staff members whose salaries are not frozen per Board policy. Staff members who are frozen, including the Superintendent, will receive the increase in two lump sum payments in FY 24.

Motion was made by Mr. Thompson to approve a cost of living increase of 2.5% for classified employees and management. Mr. Gore seconded the motion. Roll call.

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

7. Finance and Expense Report, May, 2023 Amy Brand
Mrs. Brand submitted her report prior to the board meeting. Mrs. Brand went over the May financial reports and updated board members on new hires.
Motion was made by Mr. Thompson to approve the May Finance and Expense Report. Seconded by Mr. Smith. Roll call.

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

8. Superintendent Report – Julie Monroe
Written report was submitted prior to the meeting.

9. Program Reports – Written reports submitted prior to meeting

10. Old Business
None

11. New Business
A. Salary Schedule for FY 2024 – Non-bargaining unit staff
The salary schedule was approved under Finance Committee.

B. Calendar Revision 260-day
Motion was made by Mrs. Marks to approve the 260-day calendar revision removing July 1 as a Friday. Seconded by Mr. Gore. Roll call.

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

C. Table of Organization Revisions
Motion was made Mr. Gore to approve the revised Table of Organization changing the title Instructor to Intervention Specialist. Seconded by Ms. Jones. Roll call.

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
----------	-----	-----------	-----	-----------	-----

Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
----------	-----	------------	-----	--------------	-----

D. DODD EISC Grant

Motion was made by Mrs. Marks to approve the DODD Early Intervention Service Coordination Grant in the amount of \$166,052.00. Seconded by Mr. Smith. Roll Call.

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

E. Insurance Renewal

Motion was made by Ms. Jones to renew the 2023 - 2024 Ohio School plan that had an increase to liability, pollution and cyber. Seconded by Mr. Gore. Roll Call.

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

F. Annual Report Draft

Ms. Monroe reviewed the Annual Report draft for 2022 and reported that Silfies will design and add the graphics and photos. Motion was made by Mr. Thompson to approve the Annual Report draft as presented. Seconded by Mrs. Marks. Roll Call:

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

G. Service Agreement – Bright Start Therapies

Motion was made by Mrs. Marks to approve a contract with Bright Start Therapies for the purpose of providing early intervention evaluation, assessment, and consultative home visit services from July 1, 2023 – June 30, 2024 in the amount of \$65 per hour for 4 therapists for a total of \$125,800.00 and \$.51 per mile. Seconded by Mr. Gore. Roll Call:

Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

12. Announcements


- A. The Provider Appreciation Luncheon is scheduled for Monday, June 26, 2023 from 11:30 a.m. to 1:00 p.m. at the Open Door School gymnasium. Please RSVP to Lecia Menshouse if you can attend.
- B. Reminder – the next Board training is scheduled for Thursday, July 6, 2023 from 5:00 p.m. – 7:00 p.m. at the Board office. Dinner will be provided.

13. Next Board Meeting- August 8, 2023 @ 6:00 p.m.


14. Adjournment

Motion was made by Mr. Thompson to adjourn the meeting. Seconded by Ms. Jones. Motion carried. Meeting adjourned.

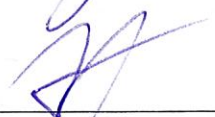
Meeting minutes prepared by: Dorothy Bloebaum and Lecia Menshouse



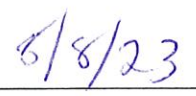
Debra Jones, President



Date



Steve Thompson, Recording Secretary



Date